

Staff Council General Meeting Minutes
Sam Houston State University
April 8, 2020

I. Call To Order

Natalie Payne called the meeting to order at 1:36pm.

II. Reading/Approval of Minutes – Natalie Payne

The February meeting minutes were emailed to members on March 2nd. No corrections to the minutes were received. A motion to approve the minutes was made by Kimberly Johnson and seconded by Natali Maness. All members were in favor and none opposed. Minutes were approved.

III. Treasurers Report – Rachel Bubela

Rachel Bubela submitted the following balances:

- PDC: \$174.35
- Friends of Staff Council: \$4,379.23
- E-board: \$830.00
- Staff Development: \$370.00
- Nomination and Elections: \$50.00
- Special Events: \$2,057.70
- News and Networking: \$150.00
- Staff Affairs: \$0.00

A motion to approve the Treasurer's Report was made by Benjamin Cantu and seconded by Angela Whitlock. All members were in favor and none opposed. Treasurer's Report was approved.

IV. Chairs Report – Natalie Payne

Natalie reported that she spoke to Dr. Hayek about attending an upcoming Staff Council meeting to discuss the Presidential Search. However, as arrangements were being made, the Coronavirus stopped everything. Natalie asked for feedback from Staff Council about whether we should have a meeting and what would be discussed. She asked that members email the Staff Council email account with any thoughts, questions, concerns, etc.

V. Committee Reports

News and Networking: Joseph Agins

Joe reported that the Spotlight on Staff Award has been suspended until further notice. However, he encouraged everyone to continue to submit nominations so that we would be ready to resume upon a return to normalcy. Natalie requested that any

announcements or interesting stories be submitted to Joe so that he can post to social media.

Nominations and Elections: Megan Hobbs-Barrett

Megan reported that the nominations and elections process is currently on hold due to the Coronavirus. Enrollment Management and IT divisions will be gaining representatives for the next cycle. 3 of the 9 representatives who are up for reelection confirmed their interest to serve again.

Special Events: Benjamin Cantu & Candace Prater

Benji thanked everyone for a great Trivia Night. We had wonderful attendance and hope to host another event in the future. He reported that our spring social event has been canceled due to the Coronavirus. The Special Events Committee will be working on a “Back to School Bash/We Survived Covid 19” event to be scheduled around the time school resumes, exact date TBD. Remaining Staff Council committees proposed donating remaining funds to help make this event an even bigger success.

Staff Development: Haley Rothrock

Haley thanked everyone for their help with our annual Professional Development Conference. We received great feedback. Unfortunately, due to the Coronavirus, we were unable to distribute our general survey in a mass email to solicit more feedback.

Staff Affairs: Dana Van De Walker

Dana reported that new employee emails with information about Staff Council continue to be sent. The email survey which asks staff about what they want to see from Staff Council is currently on hold.

VI. Old Business: Updates, Discussion, or Action

Haley Rothrock inquired about our scholarship and whether there was any prep we could do now that would help us with the fall award. Natalie stated that we are currently in a holding pattern on the scholarship.

VII. New Business: Updates, Discussion, or Action

Natalie was glad to see that so many of our members have the ability to work remotely and suggested for folks who need help to check out IT@Sam’s Helpful Links page. Justin Ball stated that the committee on the Coronavirus he was a part of was shutdown so there is no new information on that front. Kimberly Johnson asked us to keep an eye out for the new Common Reader book launch which will be going remote. Natali Maness stated that the LSC is currently still open. She reminded everyone to tune into to the Sammy’s tonight at 6pm.

Natalie suggested our next meeting will likely be via Zoom as well. We will keep everyone posted if anything changes.

Divisional Reports:

None.

VIII. Upcoming Events

None.

IX. Adjournment

Meeting was adjourned.

Minutes submitted by: Kristin Ware on 05/1/2020